

FALL 2014 ACADEMIC CALENDAR

All deadlines are due by the close of business on that date. Information in this handbook may be subject to change.
If you have any questions, contact Registrar Services at 509-963-3001.

REGISTRATION AND CLASSES

April 28	Registration Assignment	Log into MyCWU to view enrollment appointment for web
April 28	Schedule Goes Live	View in MyCWU
April 28	Advising Begins	FALL 2014 advising
May 12-June 20	Registration	For continuing students (<i>During the assigned enrollment appointment</i>)
August 1	OPEN ENROLLMENT	Students may add/drop classes until change of schedule period ends.
September 10	Leave of Absence	Students not attending FALL quarter must submit request
September 24	CLASSES BEGIN	First day of classes for FALL
September 30	Change of Schedule Period Ends	Add/Drop classes- <i>Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed.</i>
September 30	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
September 30	Audit and Credit/No Credit	Deadline to declare audit and credit/no credit
October 1-7	\$25 Late Registration Fee	Instructor signature required to enroll
October 7	\$50 Fee - Unpaid Tuition and Fees	A \$50 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Oct. 8-Nov. 4	\$50 Late Registration Fee	Instructor, Department Chair, and Dean signatures required to enroll
October 15	Faculty Development Day	Please consult your instructor for course schedule information
October 24	\$100 Fee-Unpaid Tuition and Fees	A \$100 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Nov. 3-Dec. 5	Registration for WINTER	See Winter 2015 calendar
Nov. 5-Dec. 5	\$75 Late Registration Fee	Instructor, Department Chair, and Dean signatures required
November 11	Veterans Day	No classes/administrative offices closed
November 26-28	Thanksgiving Recess	No classes/administrative offices open November 26 No classes/administrative offices closed November 27-28
December 5	Course Challenge Form Deadline	Deadline to submit course challenge forms to Registrar Services
December 5	Classes End	Last day of class instruction
December 8-11	FINAL EXAMS	See exam schedule
December 11	End of Quarter	End of Quarter
December 16	Grades Due	10:00 p.m. deadline for instructors to submit grades via MyCWU
53	Instructional Days per Quarter	Includes final exams and study days

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

Oct. 23	Deadline for 50 percent refund with complete withdrawal	July 3	Deadline to apply for baccalaureate degree for FALL
Nov. 7	Uncontested withdrawal period deadline	Sept. 24-30	Master's degree final folder check for FALL needs to be requested during first week of classes
Dec. 5	Hardship withdrawal petition deadline	Oct. 3	Deadline to apply for baccalaureate degree for WINTER
Dec. 5	Complete university withdrawal	Nov. 26	Complete all master's degree requirements for FALL graduation

WINTER 2015 ACADEMIC CALENDAR

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REGISTRATION AND CLASSES

October 20	Registration Assignment	Log into MyCWU to view enrollment appointment for web
October 20	Schedule Goes Live	View in MyCWU
October 20	Advising Begins	WINTER 2015 advising
Nov. 3- Dec. 5	Registration	For continuing students (<i>During the assigned enrollment appointment</i>)
December 15	OPEN ENROLLMENT	Students may add/drop classes until change of schedule period ends.
December 23	Leave of Absence	Students not attending WINTER quarter must submit request
January 6	CLASSES BEGIN	First day of classes for WINTER
January 12	Change of Schedule Period Ends	Add/Drop classes- <i>Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed.</i>
January 12	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
January 12	Audit and Credit/No Credit	Deadline to declare audit and credit/no credit
January 13-20	\$25 Late Registration Fee	Instructor signature required to enroll
January 19	Martin Luther King Jr. Holiday	No classes/administrative offices closed.
January 20	\$50 Fee - Unpaid Tuition and Fees	A \$50 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Jan. 21-Feb. 18	\$50 Late Registration Fee	Instructor, Department Chair, and Dean signatures required
January 28	Faculty Development Day	Please consult your instructor for course schedule information
February 5	\$100 Fee -Unpaid Tuition and Fees	A \$100 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Feb. 9-Mar. 13	Registration for SPRING	See SPRING 2015 Calendar
February 16	President's Day	No classes/administrative offices closed
Feb. 19-Mar. 13	\$75 Late Registration Fee	Instructor, Department Chair, and Dean signatures required
March 13	Course Challenge Form Deadline	Deadline to submit course challenge forms to Registrar Services
March 13	Classes End	Last day of class instruction
March 16-19	FINAL EXAMS	See exams schedule
March 19	End of Quarter	End of Quarter
March 24	Grades Due	10:00 p.m. deadline for instructors to submit grades via MyCWU
51	Instructional Days per Quarter	Includes final exams and study days

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

Feb. 4	Deadline for 50 percent refund with complete withdrawal	Oct. 3	Deadline to apply for baccalaureate degree for WINTER
Feb. 20	Uncontested withdrawal period deadline	Jan. 6-12	Master's degree final folder check for WINTER needs to be requested during first week of classes
March 13	Hardship withdrawal petition deadline	Jan. 16	Deadline to apply for baccalaureate degree for SPRING
March 13	Complete university withdrawal	March 13	Complete all master's degree requirements for WINTER graduation

SPRING 2015 ACADEMIC CALENDAR

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REGISTRATION AND CLASSES

January 26	Registration Assignment	Log into MyCWU to view enrollment appointment for web registration
January 26	Schedule Goes Live	View in MyCWU
January 26	Advising Begins	SPRING advising
Feb. 9-March 13	Registration	For continuing students (<i>During the assigned enrollment appointment</i>)
March 17	OPEN ENROLLMENT	Students may add/drop classes until change of schedule period ends.
March 23	Leave of Absence	Students not attending SPRING quarter must submit request
March 31	CLASSES BEGIN	First day of classes for SPRING
April 6	Change of Schedule Period Ends	<i>Add/Drop classes-Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed.</i>
April 6	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
April 6	Audit and Credit/No Credit	Deadline to declare audit and credit/no credit
April 7-13	\$25 Late Registration Fee	Instructor signature required to enroll
April 13	\$50 Fee - Unpaid Tuition and Fees	A \$50 late fee will be assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
April 14-May 11	\$50 Late Registration Fee	Instructor, Department Chair, and Dean signatures required
April 22	Faculty Development Day	Please consult your instructor for course schedule information
April 30	\$100 Fee -Unpaid Tuition and Fees	A \$100 late fee will be assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
May 4-June 24	Registration for SUMMER	See SUMMER Calendar
May 11- June 19	Registration for FALL	See FALL 2015 Calendar
May 12-June 5	\$75 Late Registration Fee	Instructor, Department Chair, and Dean signatures required
May 21	Source Day	Instructional day - Research projects
May 25	Memorial Day	No classes/administrative offices closed
June 5	Course Challenge Form Deadline	Deadline to submit course challenge forms to Registrar Services
June 5	Classes End	Last day of class instruction
June 8-11	FINAL EXAMS	See exam schedule
June 11	End of Quarter	End of Quarter
June 13	COMMENCEMENT	Commencement Ceremonies - Ellensburg
June 14	COMMENCEMENT	Commencement Ceremonies - Kent
June 16	Grades Due	10:00 p.m. deadline for instructors to submit grades via MyCWU
52	Instructional Days per Quarter	Includes final exams and study days

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

April 29	Deadline for 50 percent refund with complete withdrawal	Jan. 16	Deadline to apply for baccalaureate degree for SPRING
May 15	Uncontested withdrawal period deadline	Mar. 31- Apr. 6	Master's degree final folder check for SPRING needs to be requested during first week of classes
June 5	Hardship withdrawal petition deadline	April 10	Deadline to apply for baccalaureate degree for SUMMER
June 5	Complete university withdrawal	June 5	Complete all master's degree requirements for SPRING graduation

SUMMER SESSION 2015 ACADEMIC CALENDAR

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REGISTRATION AND CLASSES

April 13	Schedule Goes Live	View in MyCWU
April 13	Advising Begins	SUMMER advising
May 4-June 24	Registration	Summer Session
June 22	CLASSES BEGIN	Classes begin for six-week and full session
June 24	Change of Schedule Period Ends	Add/Drop classes-Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed.
June 24	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
June 29-July 3	\$25 Late Registration Fee	Instructor signature required to enroll
July 3 (observed)	Independence Day holiday	No classes/administrative offices closed
July 6	\$50 Fee - Unpaid Tuition and Fees	\$50 fee will be assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
July 6-31	\$50 Late Registration Fee	Instructor, Department Chair, and Dean signatures required
July 22	\$100 Fee -Unpaid Tuition and Fees	\$100 fee assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
July 31	Six-week Session Classes End	Last day of class instruction for six-week session
August 4	Grades Due	Six-week session grades due by 10 p.m., submit via MyCWU
August 21	Full Session Classes End	Last day of class instruction for full session
August 25	Grades Due	Full session grades due by 10 p.m., submit via MyCWU

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

July 17	Deadline for 50 percent refund with complete withdrawal	April 10	Deadline to apply for baccalaureate degree for SUMMER
July 17	Uncontested withdrawal period deadline	June 22-26	Master's degree final folder check for SUMMER needs to be requested during first week of classes
July 24	Hardship withdrawal petition deadline for six-week session	July 2	Deadline to apply for baccalaureate degree for FALL 2015
July 24	Complete university withdrawal for six-week session	Aug. 7	Complete all master's degree requirements for SUMMER graduation
Aug. 14	Hardship withdrawal petition deadline for full session		
Aug. 14	Complete university withdrawal for full session		