

FALL 2018 UNIVERSITY ACADEMIC CALENDAR

All deadlines are due by the close of business on that date. Information in this handbook may be subject to change.
If you have any questions, contact Registrar Services at 509-963-3001.

REGISTRATION AND CLASSES

April 23	Registration Assignment	Log into MyCWU to view enrollment appointment for web registration
April 23	Schedule Goes Live	View in MyCWU
April 23	Advising Begins	FALL 2018 advising
May 7-June 22	Registration	For continuing students (<i>During the assigned enrollment appointment</i>)
August 1	OPEN ENROLLMENT	Students may add/drop classes until change of schedule period ends.
September 5	Leave of Absence	Students not attending FALL quarter must submit request
September 17	Faculty Development Day	Before classes start
September 19	CLASSES BEGIN	First day of classes for FALL
September 25	Change of Schedule Period Ends	Add/Drop classes-Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed.
September 25	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
September 25	Audit and Credit/No Credit	Deadline to declare audit and credit/no credit
Sept 22-Oct 1 until midnight	CWU Payment Plan - Open Enrollment Period	Students may split their quarter charges in three easy payments instead of one. A \$50 enrollment fee applies.
Sept.26-Oct.2	\$25 Late Registration Fee	Instructor signature required to enroll
October 2	\$50 Fee - Unpaid Tuition and Fees	A \$50 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Oct. 3-Oct. 30	\$50 Late Registration Fee	Instructor and Department Chair signatures required to enroll
October 18	\$100 Fee-Unpaid Tuition and Fees	A \$100 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Oct. 31-Nov. 30	\$75 Late Registration Fee	Instructor and Department Chair signatures required to enroll
Nov. 5-Nov. 30	Registration for WINTER	See WINTER 2019 calendar
November 12	Veterans Day (Observed)	No classes/administrative offices closed
November 21-23	Thanksgiving and Native American Heritage Day Recess	No classes/administrative offices open November 21 No classes/administrative offices closed November 22-23
November 30	Course Challenge Form Deadline	Deadline to submit course challenge forms to Registrar Services
November 30	Classes End	Last day of class instruction
December 3	Study Day	Study Day
December 4-7	FINAL EXAMS	See exam schedule
December 7	End of Quarter	End of Quarter (last day of finals)
December 11	Grades Due	10:00 p.m. deadline for instructors to submit grades via MyCWU
54	Instructional Days per Quarter	Includes final exams and study days

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

Oct. 18	Deadline for 50 percent refund with complete withdrawal	June 29	Deadline to apply for baccalaureate degree for FALL 2018
Nov. 2	Uncontested withdrawal period deadline	Sept. 19-25	Master's degree final folder check for FALL needs to be requested during first week of classes
Nov. 30	Hardship withdrawal petition deadline	Sept. 28	Deadline to apply for baccalaureate degree for WINTER
Nov. 30	Complete university withdrawal	Nov. 26	Complete the final "Turnitin" check. All forms submitted and fees paid for FALL graduation for Thesis Option Students
		Dec. 7	Complete all master's degree requirements for FALL graduation

WINTER 2019 UNIVERSITY ACADEMIC CALENDAR

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REGISTRATION AND CLASSES

October 22	Registration Assignment	Log into MyCWU to view enrollment appointment for web registration
October 22	Schedule Goes Live	View in MyCWU
October 22	Advising Begins	WINTER advising
Nov. 5- Nov. 30	Registration	For continuing students (<i>During the assigned enrollment appointment</i>)
December 10	OPEN ENROLLMENT	Students may add/drop classes until change of schedule period ends.
December 20	Leave of Absence	Students not attending WINTER quarter must submit request
January 3	CLASSES BEGIN	First day of classes for WINTER
January 9	Change of Schedule Period Ends	Add/Drop classes— <i>Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed.</i>
January 9	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
January 9	Audit and Credit/No Credit	Deadline to declare audit and credit/no credit
Jan. 6-Jan. 15 until midnight	CWU Payment Plan - Open Enrollment Period	Students may split their quarter charges in three easy payments instead of one. A \$50 enrollment fee applies.
January 10-16	\$25 Late Registration Fee	Instructor signature required to enroll
January 21	Martin Luther King Jr. Holiday	No classes/administrative offices closed
January 16	\$50 Fee - Unpaid Tuition and Fees	A \$50 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Jan. 17-Feb. 14	\$50 Late Registration Fee	Instructor and Department Chair signatures required to enroll
February 1	\$100 Fee -Unpaid Tuition and Fees	A \$100 late fee will be assessed on unpaid tuition-and-course-fee balances. Student has 100 percent tuition liability.
Feb. 11-Mar. 8	Registration for SPRING	See SPRING 2019 Calendar
Feb. 15-Mar. 8	\$75 Late Registration Fee	Instructor and Department Chair signatures required to enroll
February 18	Presidents Day	No classes/administrative offices closed
March 8	Course Challenge Form Deadline	Deadline to submit course challenge forms to Registrar Services
March 8	Classes End	Last day of class instruction
March 11	Study Day	Study Day
March 12-15	FINAL EXAMS	See exam schedule
March 15	End of Quarter	End of Quarter (last day of finals)
March 19	Grades Due	10:00 p.m. deadline for instructors to submit grades via MyCWU
50	Instructional Days per Quarter	Includes final exams and study days

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

Feb. 1	Deadline for 50 percent refund with complete withdrawal	Sept. 28	Deadline to apply for baccalaureate degree for WINTER
Feb. 15	Uncontested withdrawal period deadline	Jan. 3-9	Master's degree final folder check for WINTER needs to be requested during first week of classes
March 8	Hardship withdrawal petition deadline	Jan. 11	Deadline to apply for baccalaureate degree for SPRING
March 8	Complete university withdrawal	March 1	Complete the final "Turnitin" check. All forms submitted and fees paid for WINTER graduation for Thesis Option Students
		March 15	Complete all master's degree requirements for WINTER graduation

SPRING 2019 UNIVERSITY ACADEMIC CALENDAR

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REGISTRATION AND CLASSES

January 28	Registration Assignment	Log into MyCWU to view enrollment appointment for web registration
January 28	Schedule Goes Live	View in MyCWU
January 28	Advising Begins	SPRING advising
Feb. 11-Mar. 8	Registration	For continuing students (<i>During the assigned enrollment appointment</i>)
March 12	Leave of Absence	Students not attending SPRING quarter must submit request
March 18	OPEN ENROLLMENT	Students may add/drop classes until change of schedule period ends.
March 26	CLASSES BEGIN	First day of classes for SPRING
April 1	Change of Schedule Period Ends	Add/Drop classes-Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed.
April 1	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
April 1	Audit and Credit/No Credit	Deadline to declare audit and credit/no credit
Mar. 29-Apr. 5 until midnight	CWU Payment Plan - Open Enrollment Period	Students may split their quarter charges in three easy payments instead of one. A \$50 enrollment fee applies.
April 2-8	\$25 Late Registration Fee	Instructor signature required to enroll
April 8	\$50 Fee - Unpaid Tuition and Fees	A \$50 late fee will be assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
April 9-May 6	\$50 Late Registration Fee	Instructor and Department Chair signatures required to enroll
April 24	\$100 Fee -Unpaid Tuition and Fees	A \$100 late fee will be assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
April 29-June 19	Registration for SUMMER	See SUMMER Calendar
May 6- June 21	Registration for FALL	See FALL 2019 Calendar
May 7- 31	\$75 Late Registration Fee	Instructor and Department Chair signatures required to enroll
May 15-16	Source Days	Instructional days - Research projects
May 27	Memorial Day	No classes/administrative offices closed
May 31	Course Challenge Form Deadline	Deadline to submit course challenge forms to Registrar Services
May 31	Classes End	Last day of class instruction
June 3	Study Day	Study Day
June 4-7	FINAL EXAMS	See exam schedule
June 7	End of Quarter	End of Quarter (last day of finals)
June 8	COMMENCEMENT	Commencement Ceremonies - Ellensburg
June 9	COMMENCEMENT	Commencement Ceremonies - Kent
June 11	Grades Due	10:00 p.m. deadline for instructors to submit grades via MyCWU
53	Instructional Days per Quarter	Includes final exams and study days

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

April 24	Deadline for 50 percent refund with complete withdrawal	Jan. 11	Deadline to apply for baccalaureate degree for SPRING
May 10	Uncontested withdrawal period deadline	Mar. 26-Apr. 1	Master's degree final folder check for SPRING needs to be requested during first week of classes
May 31	Hardship withdrawal petition deadline	April 5	Deadline to apply for baccalaureate degree for SUMMER
May 31	Complete university withdrawal	May 28	Complete the final "Turnitin" check. All forms submitted and fees paid for SPRING graduation for Thesis Option Students
		June 7	Complete all master's degree requirements for SPRING graduation

SUMMER SESSION 2019 UNIVERSITY ACADEMIC CALENDAR

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REGISTRATION AND CLASSES

April 15	Schedule Goes Live	View in MyCWU
April 15	Advising Begins	SUMMER advising
April 29-June 19	Registration	Summer Session
June 17	CLASSES BEGIN	Classes begin for six-week and full session
June 19	Change of Schedule Period Ends	Add/Drop classes-Drops completed prior to this date or by the close of business on this date will not appear on transcripts or have tuition assessed.
June 19	TUITION AND FEES DUE	Check with the Cashiers Office or view your statement online for amount due. Student has 100 percent tuition liability if classes are not dropped by this date.
June 16- 24 until midnight	CWU Payment Plan - Open Enrollment Period	Students may split their quarter charges in three easy payments instead of one. A \$50 enrollment fee applies.
June 24-28	\$25 Late Registration Fee	Instructor signature required to enroll
July 1-August 16	\$50 Late Registration Fee	Instructor and Department Chair signatures required to enroll
June 28	\$50 Fee - Unpaid Tuition and Fees	\$50 fee will be assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
July 4	Independence Day Holiday	No classes/administrative offices closed
July 16	\$100 Fee -Unpaid Tuition and Fees	\$100 fee assessed on unpaid tuition and course fee balances. Student has 100 percent tuition liability.
July 26	Six-week Session Classes End	Last day of class instruction for six-week session
July 30	Grades Due Six-week Session	10:00 p.m. deadline for instructors to submit grades via MyCWU
August 16	Full Session Classes End	Last day of class instruction for full session
August 20	Grades Due Full Session	10:00 p.m. deadline for instructors to submit grades via MyCWU

WITHDRAWAL DEADLINES

GRADUATION DEADLINES

July 12	Deadline for 50 percent refund with complete withdrawal	April 5	Deadline to apply for baccalaureate degree for SUMMER
July 12	Uncontested withdrawal period deadline	June 17-21	Master's degree final folder check for SUMMER needs to be requested during first week of classes
July 19	Hardship withdrawal petition deadline for six-week session	June 28	Deadline to apply for baccalaureate degree for FALL 2019
July 19	Complete university withdrawal for six-week session	Aug. 2	Complete the final "Turnitin" check. All forms submitted and fees paid for SUMMER graduation for Thesis Option Students
Aug. 9	Hardship withdrawal petition deadline for full session	Aug. 16	Complete all master's degree requirements for SUMMER graduation
Aug. 9	Complete university withdrawal for full session		